

**Trumbull County Board of Health – Regular Meeting
January 25, 2023 – 1:00 PM
176 Chestnut Ave. NE * Warren, Ohio 44483**

BOARD MEMBERS PRESENT: Robert Biery, Jr.
Gregory Dubos
Dr. Harold Firster
Kathy Salapata, RN
John “Jack” Simon, Jr., President Pro Tempore
John Messersmith, President

BOARD MEMBERS NOT PRESENT: Thomas Borocz

STAFF: Frank Migliozi, MPH, REHS, Health Commissioner
Sandra Swann, RN, Director of Nursing
Kristofer Wilster, MPH, REHS, Director of Environmental Health
Daniel Bonacker, MPH, REHSIT, Accreditation Coordinator
Kristopher Kriebel, MS, CHES, Health Educator
Daniel Dean, MBA, CPA, IT Specialist/Fiscal Officer
Johnna Ben, Administrative Coordinator

OTHER: James Enyeart, MD, Medical Director
Robert Kokor, Legal Counsel

MINUTES

- I. **The Meeting was Called to Order and the Pledge of Allegiance was said.**
- II. **Adoption of Agenda: *MOTION: 23-05* made by Dr. Firster, second by Mrs. Salapata to adopt the agenda as presented.**

Roll Call Vote:

Mr. Biery – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Messersmith – Yes

Motion carried.

- III. **Executive Session: *MOTION: 23-06* made by Mr. Biery, second by Mrs. Salapata to close for executive session to consider the compensation of public employees or officials and to consider the employment or discipline of a public employee or official.**

Roll Call Vote:

Mr. Biery – Yes
Mr. Dubos – Yes

Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Messersmith – Yes

Motion carried.

MOTION: 23-07 made by Mrs. Salapata, second by Mr. Biery to reopen to public session.

Roll Call Vote:

Mr. Biery – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Messersmith – Yes

Motion carried. (Closed 1:01pm – Reopened 1:57pm)

During the executive session, Mr. Simon entered the meeting.

MOTION: 23-08 made by Mr. Biery, second by Mrs. Salapata to received Mr. Simon into the meeting.

Roll Call Vote:

Mr. Biery – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Messersmith – Yes

Motion carried.

IV. Approval of Minutes: MOTION: 23-09 made by Dr. Firster, second by Mr. Simon to approve the minutes of the December 14, 2022, regular meeting, as presented.

Roll Call Vote:

Mr. Biery – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon - Yes
Mr. Messersmith – Yes

Motion carried.

MOTION: 23-10 made by Mr. Dubos, second by Mr. Biery to approve the minutes of the January 11, 2023, special meeting, as presented.

Roll Call Vote:

- Mr. Biery – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

- V. Health Commissioner Report:** Mr. Migliozi presented a written report to the Board. In addition, the Board was informed that the annual District Advisory Council meeting would be held on March 8, 2023, at 7:00pm, at the health district office. Dr. Firster expressed concern that the vehicle that was ordered from Diane Sauer Chevrolet in August 2021 was still in Detroit. Atty. Kokor stated that since the last meeting, he had been in touch with a regional fleet manager for General Motors and spoken to them several times, and transportation of the vehicle is still stalled out. Atty. Kokor stated that he will keep contacting them, and the Board also has the option of litigation. Mr. Migliozi stated that no money had been expended for this vehicle as yet.

Dr. Firster also inquired as to the progress of the building project. Mr. Migliozi stated that he had made several attempts to speak with the county maintenance director about when they could start, but had been unable to reach him. Dr. Firster stated that he would try to get in touch with him.

Dr. Firster asked for clarification on the grant for impaired persons. Mrs. Swann stated that it is a grant for Western Reserve Living to provide access to people with disabilities, and our involvement will be collaborating and providing clinics there. Mr. Migliozi added that we also have another grant for persons with disabilities that will involve Easter Seals and emergency preparedness.

MOTION: 23-11 made by Mrs. Salapata, second by Dr. Firster to accept the Health Commissioner’s written report as presented.

Roll Call Vote:

- Mr. Biery – Yes
- Mr. Dubos – Yes
- Dr. Firster - Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

- VI. Director of Nursing Report:** Mrs. Swann presented a written report to the Board for their review. In addition, Mrs. Swann informed the Board that the Health Families of America (HFA) site visit began on Sunday, January 19th and concluded Tuesday, January 21st, for the health district’s Help Me Grow program. Jennifer Francis, the HMG Program Coordinator, did a great job. The site visit went well and the health district received positive feedback from the evaluators. We should be receiving the results in the next 4 to 6 weeks.

At this time, Mrs. Swann introduced Jennifer Hudson and Shannon Weilacher. Jennifer Hudson is a former employee who has returned to her previous position as a Family Support Specialist in the HMG Program, and Shannon Weilacher is one of the health district's new Public Health Nurses. Patrice Gillems is another new HMG Family Support Specialist, but is unable to be at the meeting, as she is out with another home visitor on a home visit.

MOTION: 23-12 made by Mr. Biery, second by Dr. Firster to accept the Director of Nursing's written report as presented.

Roll Call Vote:

- Mr. Biery – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Biery – Yes
- Mr. Messersmith – Yes

Motion carried.

- VII. Director of Environmental Health Report:** Mr. Wilster presented a written report to the Board for their review. In addition, Mr. Wilster informed the Board that the health district had received the last of the vehicles from Mark Thomas Ford, and as soon as the weather permits, all the vehicles will be getting the logos installed. The Ohio Department of Agriculture will be starting their survey on the retail food establishment program at the end of March.

MOTION: 23-13 made by Dr. Firster, second by Mr. Simon to accept the Director of Environmental Health's written report as presented.

Roll Call Vote:

- Mr. Biery – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Biery – Yes
- Mr. Messersmith – Yes

Motion carried.

- VIII. Grants Coordinator Report:** Ms. Amerine was not present at the meeting, but did provide the Board with a written report.

MOTION: 23-14 made by Mr. Dubos, second by Mr. Simon to accept the Grants Coordinator's written report as presented.

Mr. Dubos questioned if the amounts listed for the grants, were the balances or the amount awarded. Mr. Migliozi stated that it was the grant award.

Roll Call Vote:

Mr. Biery – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

- IX. Accreditation Coordinator Report:** Mr. Bonacker presented a written report to the Board for their review. Mr. Dubos asked Mr. Bonacker that he stated in his report under “Re-Accreditation Modules”, that he was waiting on PHAB’s response to the submission of our annual report for 2022, and asked if he had received a response as yet. Mr. Bonacker stated that he had not, but that they had extended the submission date for agency’s to submit their reports.

MOTION: 23-15 made by Mrs. Salapata, second by Mr. Biery to accept the written report of the Accreditation Coordinator as presented.

Roll Call Vote:

Mr. Biery – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

- X. Health Educator Report:** Mr. Kriebel presented a written report to the Board for their review. Mr. Biery questioned that Mr. Kriebel states that he has attended meetings, but would like to know what is happening at the meetings, or with the line item under Trumbull County Strategies for Brookfield and Leavittsburg. Mr. Kriebel stated that those are health food retail initiatives, so he is working with community resources to increase access to healthy foods such as fresh produce or healthy snacks. He is working with an outside vendor, contacting them in an effort to make it cost effective, and reaching out to residents to see what items they would purchase if they were available. The Trumbull County Food Access meeting was for food insecurities, and he is currently working on finishing that plan. Mr. Biery asked how he is conducting outreach to the residents and how Brookfield and Leavittsburg were chosen. Mr. Kriebel answered that they were going into the stores and speaking with customers, and those communities were chosen based on need and outreach from speaking with some of the owners. If the storeowners are receptive to having fresh produce or healthy snack items, then we work with them. Mr. Messersmith asked who Mr. Kriebel had contacted in Brookfield. Mr. Kriebel stated that he was working with Scott’s Express Mart in Brookfield, who showed an interest in healthy snacks, and Dile’s in Leavittsburg. Areas are identified where food deserts exists and/or there is a lack of fresh produce, and then outreach is conducted to see if store owners are receptive and then they to go to the store and speak with customers and ask what they would like to see.

MOTION: 23-16 made by Mr. Biery, second by Dr. Firster to accept the Health Educator's written report as presented.

Roll Call Vote:

Mr. Biery – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

XI. Board Report: Mr. Messersmith reported that he had attended the Township Association Meeting, which was very well attended, with some newly elected officials and new township chairpersons.

XII. Old Business: None

XIII. New Business: A. Authorization to Enter Into a Retainer Agreement with Clemans, Nelson & Associates, Inc. – Mr. Migliozi requested that the Board authorize entering into a 12-month retainer agreement with Clemans, Nelson & Associates, Inc. to provide services such as management and/or fiscal consulting services in labor, employment and other personnel related issues that may arise. A copy of the contract was presented in advance to the Board for their review.

MOTION: 23-17 made by Mr. Simon, second by Mr. Biery to authorize the Health Commissioner to enter into a 12-month retainer agreement with Clemans, Nelson & Associates Inc., retroactive to January 1, 2023.

Roll Call Vote:

Mr. Biery – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

B. Acknowledgment of Retirement of Richard Curl – Richard Curl will be retiring his position as a Public Health Sanitarian effective March 31, 2023, with over 20 years of service to the Trumbull County Combined Health District.

MOTION: 23-18 made by Dr. Firster, second by Mrs. Salapata to accept the retirement of Richard Curl, effective March 31, 2023. The Trumbull County Board of Health and staff pay a fond goodbye to Richard and wish him many years of happiness, good health and relaxation for which he is most deserving.

Roll Call Vote:

Mr. Biery – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

C. Authorization to Post Vacancy – With the impending retirement of Richard Curl, Mr. Migliozi and Mr. Wilster requested authorization to post for a Sanitarian-in-Training or a Public Health Sanitarian I.

MOTION: 23-19 made by Dr. Firster, second by Mr. Simon to authorize the posting for a Sanitarian-in-Training or Public Health Sanitarian I position.

Mr. Biery inquired as to whether they had looked into the need to fill this vacancy, or if it could possibly be filled part-time. Mr. Wilster stated that there is a need. At this point in time, the inspectors in the real estate program are having a hard time keeping up with inspections. Mr. Dubos asked if they were requesting that this position be filled immediately, and Mr. Wilster stated yes, they would like it filled as soon as possible. Mr. Migliozi added that this position would be in the sewage program, which has many regulations, and anyone filling that position would need to understand the regulations and be able to practically apply them, which would take time.

Roll Call Vote:

Mr. Biery – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

D. Authorization to Hire Part-Time Nurse – Mr. Migliozi and Mrs. Swann requested authorization to hire a part-time Public Health Nurse, with hours not to exceed 16 hours per week. This nurse would be assisting with immunizations and the workforce development grant.

MOTION: 23-20 made by Mr. Dubos, second by Mrs. Salapata to authorize the hiring of a part-time Public Health Nurse, with hours not to exceed 16 hours per week.

Dr. Firster inquired as to whether a part-time nurse would have union coverage, and what happens if there is a need for a full-time nurse in the future? Mr. Migliozi responded yes, they would be under the union contract, and if lay-offs are needed, any part-time employee would be laid off first, but if we no longer wanted a part-time, but wanted full-time, he was not sure how that would work.

Roll Call Vote:

Mr. Biery – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

E. Approval of Amended Medical Director Contract – Mr. Migliozi explained that as the health district was working on renewing our liability insurance coverage and on Dr. Cutrona’s contract, our liability insurance carrier, Public Entities Pool (PEP) indicated that liability coverage is contingent upon language contained in a physician’s contract while performing work for the health district. Language was amended in the Medical Director’s contract to reflect that the health district would provide liability insurance coverage for the Medical Director while performing duties for the health district. A copy of the amended contract was provided outlining the changes contained in the contract.

MOTION: 23-21 made by Mr. Biery, second by Mrs. Salapata to approve the amended contract for the Medical Director as presented.

Roll Call Vote:

Mr. Biery – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

XIV. Citizens Comments: None

XV. Approval of Payment of the Bills: MOTION: 23-22 made by Dr. Firster, second by Mr. Simon to approve the payment of the bills as presented.

Mr. Dubos questioned as to why we do not use the county vehicle maintenance to do the maintenance on the vehicles. Mr. Wilster explained that when we were using the county for our vehicle maintenance, at times, it took several days to get the vehicle back, and it ended up costing additional money because an inspector would then be reimbursed for mileage. By using Pep Boys, an inspector can make an appointment and the vehicle is ready and able to be used that same day.

Roll Call Vote:

Mr. Biery – Yes
Mr. Dubos – Yes
Dr. Firster – Yes

Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

XVI. Date of Next Regular Meeting: February 22, 2023 – 1:00 PM

XVII. Adjournment: *MOTION: 22-23* made by Dr. Firster, second by Mrs. Salapata to adjourn.

Roll Call Vote:

Mr. Biery – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried. (Adjournment 2:37pm)

RECORDED BY:

ATTESTED BY:

Johnna Ben
Administrative Coordinator
Trumbull County Combined Health District

John Messersmith
President
Trumbull County Board of Health

For

Frank Migliozi, MPH, REHS
Health Commissioner and Secretary
Trumbull County Board of Health

Health Commissioner's Report – January 25, 2023 Board of Health Meeting

1) Budget/Financial

- Attached is the monthly financial report for December 2022. The general fund ended 2022 at a positive cash balance of \$1,108,726.13, and our all fund balance ended at \$3,236,135.90.

2) Credit Card

- Quarterly update on the credit status has not changed. We have one credit card account, and the cards associated with that account are set to expire on June 2023.
- For the credit card transactions, please see the list of bills.

3) Vehicles

- Attached is the cost analysis for the month of December for the vehicles. The overall cost savings with the vehicles, for the month of December was \$433.17, with YTD savings of a \$8,256.88.
- We picked up the last remaining vehicle from Mark Thomas Ford on Friday, 01/13/23, and that vehicle has been assigned to a member of the environmental division.
- The additional 2023 Ford Escape has been ordered from Montrose Ford, and its estimated delivery date is three months.
- There is no update on the Chevrolet Traverse. It is our understanding that it is still in Michigan due to continued transportation issues.

4) Building/Grounds

- No updates at this time.

5) Union/Management

- Union negotiations began on 11/28/22 and are ongoing. Kris Wilster and Sandy Swann continue to participate in the negotiations with the Board's consultant.
- Two hires were made for the HMG program vacancies, one being a new hire, Patrice Gillems, and one being a re-hire, Jennifer Hudson. We have two nurses beginning this month, Maria O'Brien and Shannon Weilacher, for our Public Health Nurse vacancies.

6) Policies/Procedures – Revisions

- None

7) COVID-19 (Coronavirus)

- Since my last report, we have seen a drop in our 7-day case count each week. As of 01/19/23, our current case count is at 63, at my last report, it was at 205. Our case rate per 100,000 has decreased from 155.6 to 127.8/week, and our positivity rate is currently at 7.8.
- Our CDC Community Level Prevention Strategy ranking lowered to the medium ranking, or yellow color code, due to decreased cases and hospitalizations.
- The health district is seeing a decrease in clients to our clinics for COVID and flu.
- As I reported last month, we have received the two COVID-19 analyzers, which allows us to provide real time testing, and should help to ease some of the need for persons to go to an urgent care facility or emergency room for testing. The one analyzer will be kept at our office, and the other one will be at Dr. Enyeart's office, so that there will be two options for testing for clients; however, we are waiting on the new nurses to start working and to be trained on their usage.
- We continue to offer over the counter COVID-19 test kits, and did receive 1,700 of the proctored "test to treat" kits, which has an e-med appointment with a doctor, and if a patient tests positive, the doctor will then be able to prescribe medication. We have been putting the information of the availability of these test kits in our press releases in an effort to increase public awareness.

8) Accreditation

- A series of CHIP meetings have been held with Warren City Health District and a few of our other partners, and we are in the process of adding strategies for Access to Care via the Mahoning County Hub and lead screening program
- Dan Bonacker created a timeline for review of all PHAB Domains throughout the year that the team will be working on.

9) Other

- On the ODH conference call held on 01/18/23, state officials mentioned that the Mpox emergency would be lifted by the end of January as cases have dropped.
- As the spread of Ebola has ceased in Uganda, they have declared an end of the epidemic and we are no longer required to monitor individuals with travel to and from that area.
- We are developing action plans for the response to persons with disabilities and the CIL grants that we were awarded in collaboration with Easter Seals and Western Reserve Independent Living Center.
- We are in the process of applying for a grant to combat youth homelessness in our county. I will keep you updated as this application progresses.

TRUMBULL COUNTY COMBINED HEALTH DISTRICT
FINANCIAL REPORT
As of December 31, 2022

FUND	BUDGET	DECEMBER REV	DECEMBER EXP	REVENUE	YEAR TO DATE EXPENDITURES	REV - EXP	REMAINING BUDGET	% REMAINING	CALENDAR REMAINING	FUND CASH BALANCE
GENERAL FUND 950	\$ 2,262,243.40	\$ 134,184.38	\$ 270,055.51	\$ 3,316,372.38	\$ 2,826,873.57	\$ 489,498.81	\$ (564,630.17)	-24.96%	0.00%	\$ 1,108,726.13
FOOD SERV FUND 951	\$ 356,472.78	\$ 1,761.16	\$ 22,546.94	\$ 399,045.01	\$ 273,105.61	\$ 65,939.40	\$ 83,367.17	23.39%	0.00%	\$ 117,337.59
CAR SEAT FUND 955	\$ 11,000.00	\$ 2,082.37	\$ -	\$ 4,236.35	\$ 4,148.31	\$ 88.04	\$ 6,851.69	62.29%	0.00%	\$ 7,570.42
PROJECT DAWN FUND 956	\$ 5,457.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,457.04	100.00%	0.00%	\$ 2,860.32
PARKS/CAMPS FUND 958	\$ 4,000.00	\$ -	\$ -	\$ 5,106.96	\$ 3,320.00	\$ 1,786.96	\$ 680.00	17.00%	0.00%	\$ 6,261.08
PRIV WATER SYS FUND 959	\$ 32,900.00	\$ 4,219.50	\$ 1,879.13	\$ 59,638.25	\$ 23,263.14	\$ 36,375.11	\$ 9,636.86	29.29%	0.00%	\$ 98,708.33
POOLS FUND 960	\$ 22,000.00	\$ -	\$ -	\$ 18,745.00	\$ 21,615.00	\$ (2,870.00)	\$ 385.00	1.75%	0.00%	\$ 10,367.00
TOBACCO ENFORCE 962	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	0.00%	0.00%	\$ 10,350.00
REIMB SWD FUND 970	\$ 20,000.00	\$ -	\$ -	\$ 20,750.00	\$ 30,850.00	\$ (10,100.00)	\$ (10,850.00)	-54.25%	0.00%	\$ 750.00
CD&D FUND 972	\$ 1,222,517.84	\$ 51,876.00	\$ 83,078.13	\$ 876,672.00	\$ 732,574.57	\$ 144,097.43	\$ 489,943.27	40.08%	0.00%	\$ 785,253.37
HSTS PROGRAM FUND 974	\$ 1,132,530.95	\$ 274,272.25	\$ 160,462.01	\$ 1,311,298.49	\$ 1,299,451.77	\$ 11,846.72	\$ (166,920.82)	-14.74%	0.00%	\$ 459,651.12
GRND WTR MONT FUND 975	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	\$ 72,273.87
TB CONTROL UNIT FUND 979	\$ 76,593.96	\$ 95.00	\$ 3,901.03	\$ 60,770.00	\$ 29,836.02	\$ 30,933.98	\$ 46,757.94	61.05%	0.00%	\$ 93,682.30
GRANTS	\$ 3,145,739.93	\$ 126,320.03	\$ 54,011.67	\$ 1,939,190.41	\$ 2,575,718.08	\$ (636,527.67)	\$ 570,021.85			\$ 462,344.37
DOP FUND 952	\$ 209,500.00	\$ 14,500.00	\$ 3,000.00	\$ 122,250.00	\$ 194,207.80	\$ (71,957.80)	\$ 15,292.20	7.30%	0.00%	\$ 27,250.00
MCH FUND 953	\$ 79,650.00	\$ -	\$ -	\$ 66,000.00	\$ 82,000.00	\$ (16,000.00)	\$ (2,350.00)	-2.95%	0.00%	\$ 3,000.00
TUPCP FUND 954	\$ 91,068.48	\$ -	\$ 4,400.00	\$ 115,650.00	\$ 161,734.35	\$ (46,084.35)	\$ (70,665.87)	-77.60%	0.00%	\$ 21,865.81
MQT FUND 954-4911	\$ 27,000.00	\$ 1,420.46	\$ 480.00	\$ 10,889.19	\$ 4,792.50	\$ 6,096.69	\$ 22,207.50	82.25%	0.00%	\$ 6,096.69
HW FUND 954-4912	\$ 27,500.00	\$ 4,125.00	\$ -	\$ 20,625.00	\$ 14,250.00	\$ 6,375.00	\$ 13,250.00	48.18%	0.00%	\$ 6,375.00
VE FUND 957	\$ 171,537.00	\$ -	\$ -	\$ -	\$ 84,309.00	\$ (84,309.00)	\$ 87,228.00	50.85%	0.00%	\$ -
CT FUND 961	\$ 161,242.27	\$ -	\$ -	\$ -	\$ 161,242.27	\$ (161,242.27)	\$ -	0.00%	0.00%	\$ -
GVO FUND 963	\$ 55,352.40	\$ -	\$ 78.10	\$ 42,335.00	\$ 48,286.13	\$ (5,951.13)	\$ 7,066.27	12.77%	0.00%	\$ 9,116.90

TRUMBULL COUNTY COMBINED HEALTH DISTRICT
FINANCIAL REPORT
As of December 31, 2022

FUND	BUDGET	DECEMBER REV	DECEMBER EXP	REVENUE	YEAR TO DATE EXPENDITURES	REV - EXP	REMAINING BUDGET	% REMAINING	CALENDAR REMAINING	FUND CASH BALANCE
EO FUND 964	\$ 528,965.00	\$ 17,341.85	\$ 12,769.31	\$ 439,834.06	\$ 463,038.75	\$ (23,204.69)	\$ 65,926.25	12.46%	0.00%	\$ 20,351.47
IN FUND 965	\$ 34,500.00	\$ -	\$ -	\$ 38,500.00	\$ 78,500.00	\$ (40,000.00)	\$ (44,000.00)	-127.54%	0.00%	\$ -
WF FUND 966	\$ 485,000.00	\$ 35,596.24	\$ 1,449.98	\$ 282,226.64	\$ 204,784.14	\$ 77,442.50	\$ 280,215.86	57.78%	0.00%	\$ 77,442.50
ODMAP FUND 967	\$ 50,000.00	\$ -	\$ -	\$ 50,359.21	\$ 75,000.00	\$ (24,640.79)	\$ (25,000.00)	-50.00%	0.00%	\$ -
RHWP FUND 968	\$ 146,000.00	\$ -	\$ -	\$ 141,664.98	\$ 176,231.39	\$ (34,566.41)	\$ (30,231.39)	-20.71%	0.00%	\$ 46,333.98
CR FUND 969	\$ 14,744.00	\$ -	\$ -	\$ -	\$ 14,744.00	\$ (14,744.00)	\$ -	0.00%	0.00%	\$ -
PHEP FUND 971	\$ 143,170.54	\$ 22,472.00	\$ 19,623.98	\$ 172,487.08	\$ 210,724.75	\$ (38,237.67)	\$ (67,554.21)	-47.18%	0.00%	\$ 37,121.74
CN22 FUND 973	\$ 686,486.56	\$ 16,056.29	\$ 213.10	\$ 265,735.54	\$ 358,783.83	\$ (93,048.29)	\$ 327,702.73	47.74%	0.00%	\$ 141,482.65
CHC FUND 976	\$ 161,775.82	\$ 9,358.19	\$ 11,997.20	\$ 128,833.71	\$ 144,572.28	\$ (15,738.57)	\$ 17,203.54	10.63%	0.00%	\$ 58,407.63
CFK FUND 977	\$ 39,136.40	\$ 5,450.00	\$ -	\$ 41,800.00	\$ 65,405.43	\$ (23,605.43)	\$ (26,269.03)	-67.12%	0.00%	\$ 7,500.00
MIECHV FUND 978	\$ 33,111.46	\$ -	\$ -	\$ -	\$ 33,111.46	\$ (33,111.46)	\$ -	0.00%	0.00%	\$ 0.00
TOTAL	\$ 8,301,455.90	\$ 594,810.69	\$ 595,934.42	\$ 7,951,824.85	\$ 7,820,756.07	\$ 131,068.78	\$ 480,699.83	5.79%	0.00%	\$ 3,236,135.90

DEC 1, 2022 TO DEC 31, 2022

VEHICLE	MILEAGE	MILEAGE RATE	TOTAL \$
1	1310	\$ 0.625	\$ 818.75
2	953	\$ 0.625	\$ 595.63
3	747	\$ 0.625	\$ 466.88
4	694	\$ 0.625	\$ 433.75
5	1300	\$ 0.625	\$ 812.50
6	1118	\$ 0.625	\$ 698.75
8	723	\$ 0.625	\$ 451.88
10	829	\$ 0.625	\$ 518.13

TOTAL	7674	\$	4,796.25
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GAS @25 MPG	306.96	\$3.04 / GAL	\$ 933.16
MAINTENANCE / REPAIRS			\$ 110.36
SIX NEW VEHICLES (60 MONTHS)		\$15,303.00 EACH	\$ 1,530.30
INSURANCE \$14,946.00 per year			\$ 1,245.50
TWO NEW VEHICLES (60 MONTHS)		\$16,312.98 EACH	\$ 543.77

TOTAL EXPENSES		\$	4,363.08
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TOTAL MONTHLY SAVINGS		\$	433.17
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2022 YTD SAVINGS		\$	8,256.88
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Trumbull County Combined Health District
Nursing Department Board Report

Board of Health Report January 25, 2023 for December 2022

- As of January 16, 2023, TCCHD has distributed approximately 43,437 doses of COVID vaccine in Trumbull County and of those, 20,930 are first doses, 17,851 are second doses; 3,426 are monovalent first boosters; 532 are monovalent second boosters, and 698 are bivalent boosters (original and Omicron). Nursing staff administered 57 COVID vaccines since the last board report and most of the vaccines have been the bivalent boosters. TCCHD received between ten to twenty reported COVID cases per a day for this BOH reporting period. TCCHD has received the Pfizer bivalent COVID vaccine for 6 months through 4 years of age and is administering it for the third dose of the three dose series for this age group.
- Attached is TCCHD's TB Disease Risk Assessment for 2022.
- Attached is a copy of the overdose report for December 2022
- Attached is the December 2022 Project DAWN report, Influenza report and Animal Bite report.

Chlamydia	32
COVID-19	825
Gonococcal	11
Hepatitis B (chronic)	7
Hepatitis C (chronic)	29
Influenza (hospitalizations)	48
Lyme	4
Meningitis (viral)	1
Pertussis	2
Strep Group A (invasive)	6
Strep Pneumonia (invasive)	7
Varicella	4
Total	976

Trumbull County Combined Health District
Nursing Department Board Report

Nursing Division Staff Report:

Month December 2022		
Nursing Programs	# of Services Provided	Clients Served
BCMh	0	0
Health Fairs / Presentations		
Car Seat Classes	1 Class –	7 Families
Car Seats Provided	11 (7@ classes, and 4 walk in at TCCHD)	11 Families
Children Immunization Clinics	1 Clinic	7
Adult Immunization Clinics	1 Clinic	12
TB Testing	Clinic Walk-in	2 3
Pregnancy Testing	1	1-Negative, education provided
Immunization Appointments	Adult Clinic- Children Clinics –	15 Scheduled – 12 Seen; 3 No Shows 13 Scheduled – 9 seen; 1 Cancelled; 3 No Shows
TB Clinic Appointments	0	0
TB Nurse Appointments	0	0
Cribs for Kids	2 – Classes -	3 - Air Base 1 - HMG 1 - CSB 5 - Families
Tobacco Meetings	0	0
DAWN Program	(see report) attached	
Western Reserve Independent Living (WRIL) Clinics	0	0

Trumbull County Combined Health District
Nursing Department Board Report

HOME VISITING PROGRAMS MONTH December 2022			
HMG – Maximum Cases – 75 Kept/Un-kept visits			
Home Visiting Programs	Caseload Beginning of Month Cases/Referrals	Case Load End of Month Cases/Referrals	# of Home Visits Kept/Un-Kept Visits
HMG	53/2	53/0	32/3

ACRONYMS

TCCHD: TRUMBULL COUNTY COMBINED HEALTH DISTRICT

ODH: OHIO DEPARTMENT OF HEALTH

CDC: CENTER FOR DISEASE CONTROL

ODRS: OHIO DISEASE REPORTING SYSTEM

DAWN: DEATHS AVOIDED WITH NALOXONE

CFK: CRIBS FOR KIDS

GVO: GET VACCINATED OHIO

PHEP: PUBLIC HEALTH EMERGENCY PLAN

PDOP: PRESCRIPTION DRUG OVERDOSE PROGRAM

HMG: HELP ME GROW

MIECHV: MATERNAL INFANT EARLY CHILDHOOD HOME VISITING

MCH: MATERNAL CHILD HEALTH

MQT: MOM'S QUIT FOR TWO

NFP: NURSE FAMILY PARTNERSHIP

BCMH: BUREAU OF CHILDREN WITH MEDICAL HANDICAPS

TUPCP: TOBACCO USE PREVENTION & CESSATION PROGRAM

Project DAWN

December 2022

Kits from the Health Dept.: 6

Kits from Mail Order: 9

*Breakdown of Mail Order Requests:

Cortland: 4 Fowler Twp.: 2 Berlin Center: 1 Lake Milton: 2

NaloxBoxes: 0

Refills: 0

People Trained: 13

Successful: 0

Unsuccessful: 0

First Responder Refills: 20

*First Responder Kits Used: 9

Successful: 9

Unsuccessful: 0

Totals Year to Date:

Kits from the Health Dept.: 523

Kits from Mail Order: 131

Total: Health Dept. and Mail Order: 654

Refills: 61

People Trained: 590

Successful: 3

Unsuccessful: 1

First Responder Refills: 326

First Responder Kits Used: 107

Successful: 106

Unsuccessful: 1

*When individuals obtain kits through the online training, they can request 1 or 2 kits to be mailed to them.



Public Health
Prevent. Promote. Protect.

Trumbull County

Trumbull County Combined Health District

176 Chestnut Ave NE

Warren, OH 44483

www.tcchd.org

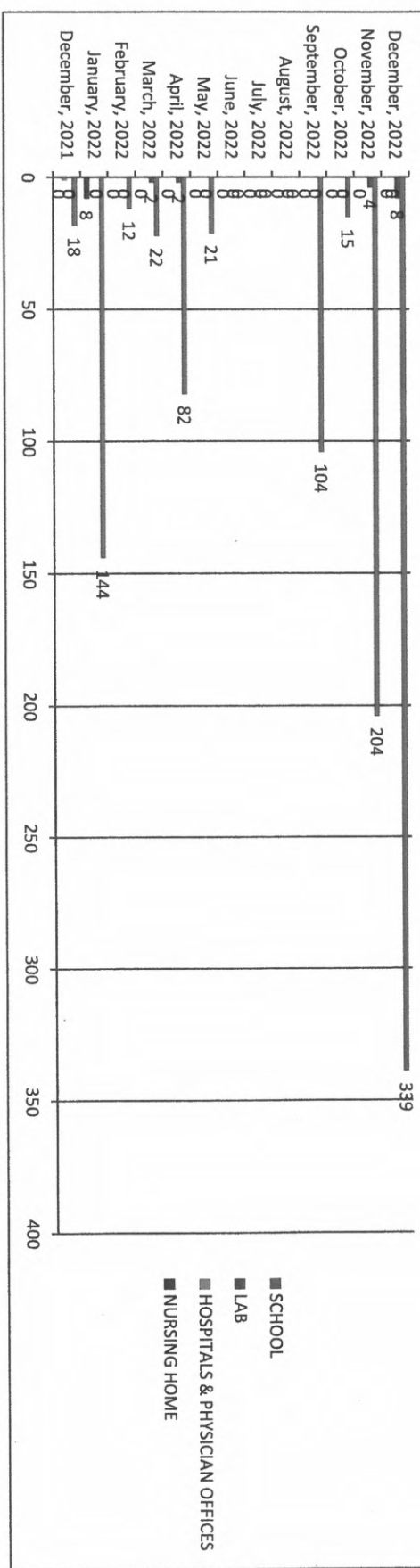
Frank J. Migliozzi, MPH, REHS/RS, Health Commissioner

December 2022



Zip Code	Number	Percent	Age Range	Number	Percent	Days of the Week	Number	Percent
44402	3	0.47%	0-19	30	4.74%	Monday	79	12.48%
44403	9	1.42%	20-30	165	26.07%	Tuesday	92	14.53%
44404	3	0.47%	31-40	221	34.91%	Wednesday	83	13.11%
44410	27	4.27%	41-50	113	17.85%	Thursday	90	14.22%
44417	3	0.47%	51-60	72	11.37%	Friday	104	16.43%
44418	4	0.63%	61-70	26	4.11%	Saturday	111	17.54%
44420	58	9.16%	71-90	6	0.95%	Sunday	74	11.69%
44425	19	3.00%	Total	633	100.00%	Total	633	100.00%
44428	1	0.16%	Gender	Number	Percent	2020 Months	Number	Percent
44430	10	1.58%	Male	407	64.30%	January	58	9.16%
44437	10	1.58%	Female	226	35.70%	February	36	5.69%
44438	13	2.05%	Total	633	100.00%	March	64	10.11%
44439	0	0.00%			April	63	9.95%	
44440	5	0.79%			May	45	7.11%	
44444	20	3.16%			June	43	6.79%	
44446	67	10.58%			July	48	7.58%	
44450	3	0.47%			August	61	9.64%	
44453	0	0.00%			September	76	12.01%	
44470	11	1.74%			October	42	6.64%	
44473	5	0.79%			November	49	7.74%	
44481	22	3.48%			December	48	7.58%	
44482	0	0.00%			Total	633	100.00%	
44483	148	23.38%						
44484	81	12.80%						
44485	110	17.38%						
44491	1	0.16%						
Total	633	100.00%						

2021-2022 Influenza statistics



Ohio Local Health Department Survey of Reported Animal (Mammal) Bite/Rabies Exposure Events

For Year: 2023

Person Completing Form: DECEMBER

Phone: 1-330-675-2590

List health jurisdictions covered below	Jurisdiction (County, City or Combined)
1 <u>TRUMBULL COUNTY COMBINED HEALTH</u>	_____
2 _____	_____
3 _____	_____
4 _____	_____
5 _____	_____

SPECIES OR ANIMAL GROUP	HUMAN EXPOSURE EVENTS		3. OTHER RABIES EXPOSURE EVENTS	4. TOTAL EVENTS	5. TOTAL PERSONS EXPOSED	6. TOTAL PERSONS STARTING PEP
	1. BITES	2. NON-BITE				
	0	0	0		3	3
BAT	0	1	0	1	1	0
CAT	2	0	0	2	2	0
DOG	12	0	0	12	12	0
FERRET	0	0	0		0	0
LIVESTOCK	0	0	0		0	0
OTHER DOMESTIC	0	0	0		0	0
OTHER WILD	0	0	0		0	0
RACCOON	0	0	0		0	0
RODENT/RABBIT (DOMESTIC)	0	0	0		0	0
RODENT/RABBIT (WILD)	0	0	0		0	0
SKUNK	0	0	0		0	0
TOTAL	14	1	0	15	18	3

Electronic submission of the excel file by Email is preferred.

Please rename the file with your health department name before submitting.

In columns 1, 2, 3, 5 and 6 enter a number or zero. Count each event only once.

See the Animal Bite Survey Instructions file for definitions of events and exposures

Please send to: Zoonotic Disease Program
Bureau of Infectious Diseases
Ohio Department of Health
35 E Chestnut St., 6th Floor
Columbus, OH 43215

Fax: (614) 564-2456

Email zoonoses@odh.ohio.gov

Tuberculosis Disease Risk Assessment for Trumbull County

Trumbull County Combined Health District (TCCHD)	Department: Nursing Division
Effective Date: January 2023	Description: Annual Report
Next Review Date: January 2024	Completed By: Sandy Swann, R.N., B.S.N., Director of Nursing

I. INCIDENCE OF TB DISEASE

The following is the incidence of TB Disease in Trumbull County for the year 2022:

- There were no cases of active TB Disease in Trumbull County;
- There have been no multi-drug resistant TB Disease cases locally since 1998;
- No clusters of persons in Trumbull County with confirmed TB Disease have been identified;
- No person in Trumbull County has converted from Latent TB to TB Disease; and
- The impact of an outbreak of TB Disease or even an exposure of TB Disease to untested people is low based on Trumbull County's 2022 risk of TB.

II. RISK CLASSIFICATION FOR TB DISEASE

Trumbull County Combined Health District is a local public health department.

Based on CDC guidelines of number of patients encountered with TB Disease, Trumbull County, Ohio is considered "low risk" for the year 2022.

III. SCREENING OF TCCHD'S TB CLINIC STAFF FOR TB DISEASE

- Initial baseline skin testing for TB Clinic Staff is performed with two-step TST;
- Known positive reactors are required to complete and return a symptoms questionnaire indicating whether or not they have experienced TB symptoms in the last year;
- All screening records are confidentially maintained; and
- Annual TST will continue to be required for TCCHD clinic employees.
 - Annual TST for TCCHD TB clinic staff was last completed 01/04/2023 for all current TB clinic staff.

IV. TB DISEASE INFECTION CONTROL PROGRAM

The TB Control RN and Trumbull County EPI are responsible for the TB Infection Control Plan and Respiratory Control Plan for Trumbull County Combined Health District. The plan is reviewed and updated annually. Trumbull County Combined Health District is the Trumbull County Tuberculosis Clinic, and is the lead agency and member of the Trumbull County Healthcare Preparedness Committee.

The Trumbull County Combined Health District Epidemiologist is an active member of the Trumbull County Infectious Disease Committee, inclusive of the Director of Nursing for Warren City Health Department; the Infectious Disease Nurses from HMHP St. Joseph, Steward (Trumbull Memorial) Hospital and Steward (Hillside) Hospital. The Trumbull County Combined Health District Epidemiologist is an active member of the Northeast Central Ohio Epidemiology Workgroup made up of Epidemiologists from 13 northeast Ohio counties - Ashland, Carroll, Columbiana, Holmes, Mahoning, Medina, Portage, Richland, Stark, Summit, Trumbull, Tuscarawas, and Wayne. This group meets quarterly with the Ohio Department of Health.

The Ohio Department of Health provides support through their TB Program.

V. IMPLEMENTATION OF TB DISEASE INFECTION CONTROL PLAN

The TCCHD's Medical Director and Assistant Medical Director are responsible for reviewing, approving and signing the TB protocols, procedures and plans. The policies, procedures and plans for the TB clinic are maintained in the TCCHD Nursing Division and are reviewed and updated annually.

There were no positive TB disease clients seen at the TCCHD TB clinic for the year 2022. Based on this information, the average number of days for the following is shown:

- a. Presentation of patient until collection of specimen: **N/A**
- b. Specimen collection until receipt by laboratory: **N/A**
- c. Receipt of specimen by laboratory until smear results are provided to health-care provider: **N/A**
- d. Diagnosis until initiation of standard anti-tuberculosis treatment: **N/A**
- e. Receipt of specimen by laboratory until culture results are provided to health-care provider: **N/A**
- f. Receipt of specimen by laboratory until drug-susceptibility results are provided to health-care provider: **N/A**
- g. Receipt of drug-susceptibility results until adjustment of anti-tuberculosis treatment, if indicated **N/A**
- h. Admission of patient to hospital until placement in airborne infection isolation (All): **N/A**

Lapses in infection control are usually brought to the TB Public Health Nurse (PHN) and/or the Director of Nursing (DON) by employee reported observations. Quick resource response corrects these lapses.

On-going training and education regarding TB infection-control practices is provided to all TCCHD PHN and TB clinic staff upon hire and annually or as needed thereafter.

VI. LABORATORY PROCESSING OF TB RELATED SPECIMENS, TESTS, AND RESULTS BASED ON LABORATORY REVIEW

All tests for TB related specimens collected at the TCCHD are sent to the Ohio Department of Health Laboratories. The usual transport time for specimens to reach the lab is 24 hours. AFB smear results are reported to TCCHD within 24 hours of receipt of specimen.

VII. ENVIRONMENTAL CONTROLS FOR TB DISEASE

There is one negative pressure exam room at TCCHD for client assessment and treatment. The actual air changes per hour are 12 ACH. The negative air room is monitored and negative pressure readings obtained by Thompson Mechanical of Warren, Ohio.

Negative pressure room installation was performed by Thompson Mechanical on October 31, 2011. Thompson Mechanical checks the air differential readings. The results are recorded in the TB program plan records. If the TB Exam room pressure is not negative, the contracted provider will make the necessary repairs. Thompson Mechanical read air flow from the negative pressure exhaust fan on the following dates for 2022:

- April 7, 2022;
- July 20, 2022 and
- December 28, 2022.

All readings were within normal limits for the year 2022.

The room measures -12' x 10' x 8'= 980 cubic feet

- 12 air exchanges per hour will require an air volume of 11,520 cubic feet per hour (960 x 12); and

- The fan needs to deliver a minimum of 192 cfm. (Cubic feet per minute) to exhaust 11,520 cubic feet per hour (192 x 60 minutes per hour-11,520 cubic feet per hour).

VIII. RESPIRATORY PROTECTIONS PORGRAM FOR TB DISEASE

The TCCHD policies and procedure for respiratory protection follows the CDC guidelines for respiratory protection. Respiratory protection education is provided for the TB Staff involved in the program. TCCHD TB clinic staff includes any staff that might have direct contact with suspect TB clients.

N-95 masks are intended for use when working with suspected TB Disease clients at TCCHD. Initial fit testing and respiratory protection education is provided for newly hired TB clinic staff. Respiratory fit testing is provided to all other staff if there is a notable change in the staff's facial structure, e.g. facial hair, weight loss or gain, etc.

IX. REASSESSMENT OF TB DISEASE RISK FOR TRUMBULL COUNTY

The next scheduled TB Disease Assessment for Trumbull County will be January 2024. There are no actions needed for this assessment at this time.